

Leadership in Project Management



Leadership skills are perhaps the greatest determinant of project success. Project managers must demonstrate leadership effectiveness throughout each phase of the project life cycle.

This course explains the challenges and issues concerning effective project leadership and how to best meet these challenges. It evaluates various leadership theories and will help project leaders assess their own personal styles; describes motivational approaches and barriers to team performance and the stages of team development. In this course you will learn how to best resolve conflicts and manage agreement, and how to enhance communications effectiveness.

You will develop the necessary skills to get the maximum performance from every member of the team, know how to apply the methods of leadership that are most appropriate for achieving project success and discover which forms of leadership and communication are best suited to the various stakeholders. You will learn techniques for resolving conflict and managing team issues, and gain a solid understanding in analyzing stages of team development and maximizing project team effectiveness.



The course is asynchronous; there is no need to be online at a specific time. The instructor will provide materials, lectures, tests, and assignments that can be accessed at any time. Students are given a timeframe during which they need to complete the assigned activities, participate in discussion forms, and submit their exercises in order to receive a grade.

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About this course

This is a three week long course, every week students will work on the activities and exercises required to meet the learning objectives. Students require an average of one hour per day to complete the assigned activities. You will need an average of one hour per day to complete the required activities such as lectures, forum participation and case study exercises. Students will participate in engaging online conversations, and will learn from the experience of development professionals from around the world. During the course you will receive a constant guidance from the instructor.

Audience

This is the perfect course for those new to the role of project manager and also for team members who want to develop their leadership skills. Course participants include: team members, program managers, project supervisors and project managers wishing to increase their skills and knowledge to lead team members. Participants to our courses come from various parts of the world, and they bring a wealth of experience and knowledge that is shared in the course forums.

Objectives

Upon successful completion of the Leadership in Project Management online course, participants will have a solid understanding of modern leadership theories, understand the different motivational approaches, identify the techniques for resolving conflict and managing team issues, understand the elements of stakeholder analysis, know the steps to develop a communication plan, and the techniques for effective negotiations. Students will learn the key leadership skills that are necessary to lead development projects.

Requirements

There are no requirements to take this course, although students will benefit if they know the type of work that occurs in development organizations or had some experience working on a development project. Students should have a good internet connection, Adobe Reader in their computers as well as MS Office to work on the course assignments. Good connectivity is required to watch some of the online videos. As a convenience to our remote students you can download most of the course material to read offline.

Registration fees

The course fee is due before the start of the course; you can receive a 20% discount if payment is made one week before the course starts. On the registration page you can choose your preferred payment methods. We accept all major credit cards in a secure online payment system. We also accept payments via Western Unions or Money Gram. If you have any questions or require more instructions to send your payment please contact us at info@pm4dev Reference: eCourse LPM. We offer additional discounts for groups from development organizations.



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Course Content

Module 1 - Leadership (I)

- What is a leadership?
- Leadership Theories
- Leadership Styles
- Ten Leadership Skills
- Leadership Managerial Roles
- Situational Leadership

Module 2- Leadership (II)

- Leadership Power
- Emotional intelligence
- Strategic Thinking
- Organizational Culture
- Organizational Politics
- Ethics and leadership

Module 3 - Problem Solving

- Problem solving process
- Define the problem
- Understand the Consequences
- Generate solutions
- Select a solution
- Implement and monitor the solution

Module 4 - Team Leadership (I)

- Leading Teams
- Effective Teamwork
- Team Roles
- Team Development Stages
- Team Building
- Team Dysfunctions

Module 5 - Team Leadership (II)

- Motivation
- Embracing Diversity
- Delegating and Empowering
- Giving feedback
- Coaching and mentoring the team
- Talent management

Module 6 - Managing Conflicts

- Conflict management
- Types of conflicts
- Causes of team conflicts
- Conflict resolution styles (i)
- Conflict resolution styles (ii)
- Managing team conflict process

Module 7 - Communications

- Communication and leadership
- Communication skills
- The communication process
- Communication plan
- Team communications
- Communicating for impact

Module 8 - Stakeholder Relationships

- Stakeholder management
- Stakeholder analysis
- Stakeholder mapping
- Stakeholder engagement (i)
- Stakeholder engagement (ii)
- Building stakeholder relationships

Module 9 - Negotiating

- Project negotiations
- Negotiation strategies (i)
- Negotiation strategies (ii)
- Negotiation process
- Negotiation skills (i)
- Negotiation skills (ii)

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Instructions

- **Registration.** See the **course schedule** to select a date
- **Fees.** The course fee is **USD \$200** and is due before the start of the course, you can receive a **20% discount** if payment is made one week before the start of the course. Used code 20LPM
- **Group Discounts:** For groups or organizations that want to register 5 or more students we offer an additional 10% discount.
- **Access.** You will have access to the online course a couple of days before the start of the course to prepare and get familiar with the site
- **Course Limit:** The course is limited to **20 students** per class.
- **Course Duration.** The course is three weeks long and requires between 30-40 hours to complete it.
- **Materials.** Course materials are available for download from the online course module page to allow for printing and review.
- **Evaluation.** It is required that participants complete the course evaluation after they take the final exam.
- **Course Credit.** This course provides **15 PDUs** (Professional Development Units)* or 35 contact hours.

Certificate

Students that successfully complete the course will receive a completion certificate. The certificate is a demonstration that you have learned the concepts and techniques of managing a project cycle ; it is a valuable credential for your professional growth.

Upon receiving your certificate, you will join a growing number of people who are building their competencies to increase their skills and knowledge to improve the quality of the projects they manage. The certificate is delivered worldwide via First Class airmail at no extra cost.



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Certification Program

This course is part of the PM4DEV Certification Program. The Certificate in Development Project Management (CDPM®) addresses the people skills and real-world practices required for successful project managers.

The PM4DEV certificate program provides you with a comprehensive introduction to development project management. To earn the certificate, you will select and complete three courses that best meet your individual learning objectives. You may also register for one or more individual courses if you are interested in specific topics in project management or want to learn a new skill.

Certification Levels:

Participants who successfully complete the requirements will receive the Certificate in Development Project Management from PM4DEV.

CDPM Level I Three Courses Total credit hours 90 hrs. (9 CEUs)

- FPM - Fundamentals of Project Management
- EPM - Effective Project Management
- One elective course (or one course from level II)

CDPM Level II Four Courses Total credit hours 120 hrs. (12 CEUs)

- APM - Adaptive Project Management
- LPM - Leadership in Project Management
- Two elective courses (or two courses from level I)

Elective Courses:

- PDME - Project Design, Monitoring and Evaluation
- PIMS - Project Information Management Systems

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PM4DEV is a Registered Education Provider (R.E.P.), approved by the Project Management Institute (PMI)®.to issue professional development units (PDU's) for its project management training courses.

Our instructors are experienced trainers and project managers who are PMP® certified. Our comprehensive courses in project management theory, fundamentals, principles and practices are designed around industry best practices and based on the Project Management Institute's (PMI®) Project Management Body of Knowledge (PMBOK®).

We are confident in our ability to provide comprehensive, practical courses that will enable you to further your project management education.